



Curve Theatre Health & Safety Management System

Doc Ref: VEX03
RA Number:
Version: 11

Risk Assessment

Page 1/5

Number of appendices:

Name of assessor(s)	Thomas Preston	Date of assessment	March 2025
---------------------	----------------	--------------------	------------

Department	Visitor Experience	Work area	Curve theatre public spaces
------------	--------------------	-----------	-----------------------------

Task/Event being assessed	Schools and Groups in Attendance
---------------------------	----------------------------------

		Potential Consequences (Severity)					
		Minor injuries or discomfort. No medical treatment or measurable physical effects	Injuries or illness requiring medical treatment. Temporary impairment	Injuries or illness requiring hospital admission	Injury or illness resulting in permanent impairment	Fatality	
		Not significant	Minor	Moderate	Major	Severe	
Likelihood	Expected to occur regularly under normal circumstances	Almost certain	Medium	High	Very High	Very High	Intolerable
	Expected to occur some time	Likely	Medium	High	High	Very High	Very High
	May occur at some time	Possible	Low	Medium	High	High	Very High
	Not likely to occur in normal circumstances	Unlikely	Low	Low	Medium	Medium	High
	Could happen, but probably never will	Rare	Very Low	Low	Low	Low	Medium



Curve Theatre Health & Safety Management System

Doc Ref: VEX03
RA Number:
Version: 11

Risk Assessment

Page 2/5

Number of appendices:

A Hazard is something that has the potential to cause harm	What is the risk (probability & severity) of the hazard causing harm or damage?	Assessment Without Controls	All the safety control measures set out below should be in place. Any not in place, identify in additional requirements section of the RA	Assessment with Controls	Other Actions Required
--	---	-----------------------------	---	--------------------------	------------------------

Hazard / Risk	Risk Evaluation without Control Measures	S	L	R	Current Control Measures to Reduce the Risk	S	L	R	Actions
Drop off and Collection	Risk of being struck by vehicle	Unlikely	Major	Medium	<ul style="list-style-type: none"> Drop off point designated on Queen Street, which is communicated to groups in advance of arrival by Box Office, allowing safe disembarkation from vehicles onto the pavement. Duty manager is made aware of schools/ groups in attendance via access sheets provided by Box Office before the house opens. One-way traffic system in vicinity of Theatre. Speed restrictions on roads in vicinity of Theatre. Schools and Groups are to ensure parents/carers/guardians (including chaperones and taxi escorts) have clear duty of care and directly hand over young person to duty of care of school or group on arrival at the theatre. 	Unlikely	Minor	Low	
Separated from group/school	Emotional distress, physical harm, abduction.	Unlikely	Moderate	Medium	<ul style="list-style-type: none"> Duty Manager aware of schools/groups in the building. 	Unlikely	Minor	Low	



Curve Theatre Health & Safety Management System

Doc Ref: VEX03
RA Number:
Version: 11

Risk Assessment

Page 3/5

Number of appendices:

					<ul style="list-style-type: none"> Schools/groups seated together where possible. Drop off points close to the Theatre School / Group to inform Box Office of their meeting point to be added to Spektix notes in the instance young person is separated from group. Clear signage around the Theatre detailing facilities, performance spaces and fire exits. Safeguarding system and policy in place to manage the situation. CCTV in operation to locate a lost person. Radio communication between appropriate staff. There is a lost child and vulnerable persons procedure “the gardener” of which all FOH staff are aware and trained in: 				
Use of performance spaces/rehearsal rooms for workshops and related activity	Slips, trips and falls. Sprains and Strains	Possible	Minor	Medium	<ul style="list-style-type: none"> First aid trained staff members always on site when open to the public. Separate risk assessments for specific activities. Teachers and Curve staff in attendance. Lift available for patrons with access needs. Any queries while onsite to be directed to Duty Manager, via Ushers or Stage Door Reception 	Possible	Minor	Medium	



Curve Theatre Health & Safety Management System

Doc Ref: VEX03
RA Number:
Version: 11

Risk Assessment

Page 4/5

Number of appendices:

Attendance in auditorium during a performance (low light levels)	Slips, trips and falls.								
	Sprains and Strains								
	Panic attack								
	Emotional distress								

Additional Control Measures

What Additional Control Measures Are Required?	Who is Responsible for Implementing?	When Will the Additional Control Measures be Implemented by?	Completed Date

Review date	March 2025	Reviewer Names	Kay Hardiman – Director of Creative Programmes Lorraine Douglas – Schools and Partnership Manager
-------------	------------	----------------	--



Curve Theatre Health & Safety Management System

Doc Ref: VEX03
RA Number:
Version: 11

Risk Assessment

Page 5/5

Number of appendices:

A formal review should be undertaken:

- As standard on an annual basis
- In the event of an accident/incident/near hit
- In the event of certain changes such as within team structure or building structure.

In the event of an accident/incident/near hit, or other changes please complete the section below:

Accident/Incident/Near Hit occurrence.	Detail what steps/additional control measures have been or need to be implemented as a result.	Have the control measures been implemented? If yes, date implemented on	Who implanted the control measures?	How were the control measures implemented?
Detail below				